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Refer to the document *Cadre de vitalisation de la MRC de Pontiac* with the Call for vitalisation projects guide to complete your funding application.

*The use of the masculine form in the text, in line with usage, is intended to alleviate the overall text.*

<b>Reserved for MRC use:</b> <i>Date received</i> _____ <i>File no.:</i> _____
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**Funding application form**

PROJECT TITLE: \_\_\_\_\_

**APPLICANT IDENTIFICATION**

Type of Applicant  A  B (1)  B (2)  C

Applicant name \_\_\_\_\_

Civic address \_\_\_\_\_

Municipality & postal code \_\_\_\_\_

Legal status \_\_\_\_\_

Business number (NEQ) \_\_\_\_\_

Project location \_\_\_\_\_

Name of person responsible for this application \_\_\_\_\_

Function \_\_\_\_\_

Telephone \_\_\_\_\_

E-mail \_\_\_\_\_

Fiscal year-end date \_\_\_\_\_

Amount being requested \_\_\_\_\_

Anticipated start date \_\_\_\_\_

Projected date of completion \_\_\_\_\_

**ATTRACTIVE QUALITY OF LIFE (20%)**

**Contributes to the attraction of skilled labourers (5 POINTS)**

Targeted trade or profession: \_\_\_\_\_

Describe how many specialists, and in which context, do you expect to bring to the Pontiac with your project?

**Strengthens village cores** (5 points)

Describe how the project will draw in the surrounding population to the village centre. What/Who is your targeted market?

What infrastructure do you plan to utilize for the success of your project?

**Develops community involvement and mutual support** (5 points)

List the partners involved in the project:

(letters confirming support will need to be included with this application)

Partner :	Type of involvement:
<ul style="list-style-type: none"><li>•</li><li>•</li><li>•</li><li>•</li></ul>	<ul style="list-style-type: none"><li>•</li><li>•</li><li>•</li><li>•</li></ul>

**Showcases the community's natural attractions, heritage and/or cultural offerings** (5 points).

What's the appeal of your project? And how do you plan to market it?

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**PROSPEROUS COMMUNITY LIVING (25%)**

**Spheres of activity:**

- Agriculture and Agri-tourism
- Tourism supply and reception capacity
- Diversification of local shops and services

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**Detailed project description (10 points)**

Describe your project in detail, from start to finish.

**Ability to link the project to an existing policy, with a description of how their project meets the referred objective (5 points).**

Does your project meet an objective already defined within the framework of a public policy?  
If so, which one? And how does your project meet this objective?

**Demonstrates the benefits for the sphere of activity, that the project adheres to (10 points)**

What are the expected benefits of your project?  
How will they contribute to the vitalisation of the MRC Pontiac region?

**CONCORDANCE WITH THE PRIORITY'S AXIS, DEFINED BY THE MRC REGION FOR WHICH THE PROJECT IS LOCATED (5%)**

Identify which of the priority axis you are seeking to develop through your project?

1.	Economic development	<input type="checkbox"/>
2.	Urban development	<input type="checkbox"/>
3.	Development of the territory's Natural environment	<input type="checkbox"/>
4.	Community development	<input type="checkbox"/>

**THE PROMOTER DEMONSTRATES THAT THE CHOICE OF LOCATION IS STRATEGIC FOR THE NATURE OF THE PROJECT (25%)**

Why have you chosen to develop this project? And how will the region benefit from the project's financing?



**Projected financing plan**

DESCRIPTIONS	AMOUNT
Funding requested from FRR:	
Applicant contribution:	
Other :	
Other Government grant contribution:	
Provincial (program name) :	
Federal (program name) :	
Public donations / Fundraising:	
Donations from other organizations:	
(Must correspond to project cost breakdown.) TOTAL:	

**What projects have you carried out in the past, whether they were financed through a subsidized program or not?**

**ATTACHMENTS**

All applications to the Regional and Rurality Fund - component 4 must be accompanied by the following documents:

The form, duly completed and signed by the declared authorized representative.  
 (as stated in the attached resolution).

**Applicant - Section A**

Cooperatives & social economic enterprises (except for the financial sector)  
 Non-profit organisations  
 Aboriginal band councils  
 Organizations within the Educational network.

- Copy of the organization's patent letters or other corresponding documents.
- Current list of the organization's directors.
- Resolution designating the person authorized to act on behalf of the promoter.
- Resolution confirming the promoter's financial commitment.
- Proof of commitment from financial partners, if applicable.
- Most recent financial statements.
- Minimum of two (2) bids and/or estimates, where applicable.
- Permits or authorizations to carry out the project (zoning confirmation, right-of-way, government authorizations, etc.), where applicable.

\*Any other documents that may facilitate the review of the application, such as a business plan, photographs, architectural and engineering plans, organization presentation document, letter of support, etc.

### Applicant - Section B (1 & 2)

Private companies (except for the financial sector).

- Proof of registration with the *Registre des entreprises du Québec* (REQ).
- List of the company directors.
- Proof of promoter's financial commitment.
- Proof of commitment from financial partners, if applicable.
- Most recent financial statements.
- Minimum of two (2) bids and/or estimates, where applicable.
- Permits or authorizations to carry out the project (zoning confirmation, right-of-way, government authorizations, etc.), if applicable.

Any other documents that may facilitate the review of the application, such as a business plan, photographs, architectural and engineering plans, organization presentation document, letter of support, etc.

### Applicant – Section C

Municipalities

- Resolution designating the person authorized to act on behalf of the promoter.
- Resolution confirming the developer's financial commitment.
- Proof of commitment from financial partners, if applicable.
- Minimum of two (2) bids and/or estimates, where applicable.
- Permits or authorizations to carry out the project (zoning confirmation, right-of-way, government authorizations, etc.), where applicable.

Any other documents that may facilitate the review of the application, such as a business plan, photographs, architectural and engineering plans, organization presentation document, letter of support, etc.

### SIGNATURE

I, the undersigned \_\_\_\_\_, duly authorized representative of the promoter, declare that I am making an official request for a grant in the amount of \$\_\_\_\_\_ to the Regions and Rurality Fund – component 4, of the MRC Pontiac.

I hereby certify that the information contained in this form and the attached documents are, to the best of my knowledge, complete and true in all respects.

I understand that the documents transmitted by the promoter remain the property of the MRC Pontiac and the latter will ensure the confidentiality of these documents. However, the promoter authorizes the MRC Pontiac to exchange with any ministry, government agency, municipal corporation, and financial institution all the information presented in this grant application upon reception of a notice of compliance and/or a sectoral notice, if applicable.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date